

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES REGULAR MEETING  
PROPOSED MINUTES**

Tuesday, November 15, 2022  
7:00 PM



**CALL TO ORDER AT 7:00 P.M.**

- A. ROLL CALL:** Kurt Heise, Supervisor  
Jerry Vorva, Clerk  
Bob Doroshewitz, Treasurer  
John Stewart, Trustee  
Jen Buckley, Trustee  
Audrey Monaghan, Trustee
- EXCUSED:** Chuck Curmi, Trustee
- Also Present:** James Knittel, Police Chief  
David Fox, Battalion Chief  
Ginger Moriarty, Finance Director  
Kevin Bennett, Township Attorney  
Laura Haw, Planning  
Denisa Terrell, Recording Secretary  
3 Members of the Public

**B. PLEDGE OF ALLEGIANCE: David Fox**

**C. APPROVAL OF AGENDA**

Tuesday, November 15, 2022

Moved by Clerk Vorva and supported by Trustee Monaghan to approve the agenda for the Regular Board of Trustees meeting held on November 15, 2022.

All Ayes of Those Present

**D. APPROVAL OF CONSENT AGENDA**

**D.1 Acceptance of Communications, Correspondence, and Reports**

- a. Reports:
- Building Department Monthly Report - October 2022
  - Fire Department Monthly Report - October 2022
  - Planning Department Monthly Report - October 2022
  - Police Department Monthly Report - October 2022
  - FOIA Monthly Report - Clerk's Office - October 2022

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- FOIA Monthly Report - Police Department - October 2022

**D.2 Approval of Township Bills:**

| <b>FUND</b>             | <b>ACCT</b> | <b>ALREADY PAID</b> | <b>TO BE PAID</b> | <b>TOTAL:</b>       |
|-------------------------|-------------|---------------------|-------------------|---------------------|
| General Fund            | <b>101</b>  | <b>966,857.99</b>   | <b>211,849.71</b> | <b>1,178,707.70</b> |
| Drug Forfeiture Federal | <b>262</b>  | <b>.00</b>          | <b>.00</b>        | <b>.00</b>          |
| Drug Forfeiture State   | <b>265</b>  | <b>.00</b>          | <b>3,645.00</b>   | <b>3,645.00</b>     |
| Drug Forfeiture IRS     | <b>266</b>  | <b>.00</b>          | <b>00</b>         | <b>00</b>           |
| ARPA                    | <b>285</b>  | <b>.00</b>          | <b>21,991.75</b>  | <b>21,991.75</b>    |
| Improv. Rev.            | <b>446</b>  | <b>.00</b>          | <b>.00</b>        | <b>.00</b>          |
| Senior Transportation   | <b>588</b>  | <b>6,059.29</b>     | <b>373.22</b>     | <b>6,432.51</b>     |
| Water/Sewer Fund        | <b>592</b>  | <b>89,539.13</b>    | <b>539,989.30</b> | <b>629,528.43</b>   |
| Solid Waste Fund        | <b>596</b>  | <b>5,552.07</b>     | <b>122,092.24</b> | <b>127,644.31</b>   |
| Tax Pool                | <b>703</b>  | <b>00</b>           | <b>.00</b>        | <b>00</b>           |
| Police Bond Fund        | <b>710</b>  | <b>1,865.00</b>     | <b>.00</b>        | <b>1,865.00</b>     |

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|                    |            |                     |                   |                     |
|--------------------|------------|---------------------|-------------------|---------------------|
| Special Assessment |            |                     |                   |                     |
| Capital            | <b>805</b> | <b>.00</b>          | <b>31,673.00</b>  | <b>31,673.00</b>    |
| <b>TOTALS:</b>     |            | <b>1,069,873.48</b> | <b>931,614.22</b> | <b>2,001,487.70</b> |

Moved by Clerk Vorva and supported by Trustee Monaghan to approve the Consent Agenda for the Regular Board of Trustees meeting held on November 15, 2022.  
All Ayes of Those Present

**E. PUBLIC COMMENT *(Limited to 3 Minutes)***

There were no comments.

**F. NEW BUSINESS**

1. Approval of All Funds Budgets, **Resolution #2022-11-15-70**, *Supervisor Kurt Heise and Finance Director Ginger Moriarty*

Ms. Moriarty provided a detailed presentation of the 2023 all funds budgets. She indicated there were no inquiries presented to Supervisor Heise or her department since the public hearing concerning the budget.

Moved by Supervisor Heise and supported by Treasurer Doroshewitz to adopt Resolution # 2022-11-15-70 authorizing the 2023 Charter Township of Plymouth General Appropriation Act for All Funds and the 2023 budgets as outlined and attached resolution in accordance with the terms and conditions contained therein.

Roll Call Vote

All Ayes of Those Present.

2. 2022-24 Letter of Agreement with Plymouth Reign Soccer Club for Lake Pointe Soccer Fields, *Supervisor Kurt Heise*

Trustee Stewart expressed gratitude for the Plymouth Reign Soccer Club for their contribution at Lake Pointe. Treasurer Doroshewitz inquired if others may participate outside of the group. The response was that others may participate upon request.



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Moved by Trustee Stewart and supported by Treasurer Doroshewitz to approve the 2022-24-Letter of Agreement with the Plymouth Reign Soccer Club regarding the use and maintenance of the Lake Pointe Soccer Fields and authorize the Supervisor and Clerk to sign on behalf of the Township.

Roll Call Vote

All Ayes of Those Present.

3. Resolution for a Public Hearing Regarding Establishment of an Industrial Development District for the "Plymouth Exchange" Development (MITC Parcel 10), **Resolution #2022-11-15-71**, *Supervisor Kurt Heise and Brownfield Attorney Steve Mann*

Moved by Treasurer Doroshewitz and supported by Trustee Stewart that the Board of Trustees adopt Resolution 2022-11-15-71 calling for a public hearing regarding establishment of an Industrial Development District for a parcel on Five Mile Road (MITC Parcel 10) for Tuesday December 13, 2022 at 7 p.m.

Roll Call Vote

All Ayes of Those Present.

4. Public Hearing Regarding the Plymouth Walk Brownfield Plan, *Clerk Jerry Vorva*

Moved by Clerk Vorva and supported by Trustee Monaghan to open the Public Hearing.

Roll Call Vote

All Ayes of Those present.

**The Public Hearing Opened at 7:10 p.m.**

Moved by Clerk Vorva and supported by Trustee Monaghan to close the Public Hearing.

Roll Call Vote

All Ayes of Those present.

There Were No Comments.

**The Public Hearing Closed at 7:11 p.m.**

5. Brownfield Plan and Reimbursement Agreement for Plymouth Walk Development, **Resolution # 2022-11-15-72**, *Supervisor Kurt Heise and Brownfield Attorney Steve Mann*

Moved by Clerk Vorva and supported by Trustee Monaghan that the Board of Trustees adopt the attached Resolution 2022-11-15-72 authorizing approval of the Brownfield Plan and Reimbursement Agreement for the Plymouth Walk Development at 1000

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Genera Drive and 41700 Ann Arbor Road (the plan) by AKT Peerless for the benefit of developer Wolf Five, LLC.

Roll Call Vote

All Ayes of Those Present.

6. Performance Guarantee Ordinance Final Reading, **Resolution # 2022-11-15-73**, *Township Planner Laura Haw and Township Attorney Kevin Bennett*

Ms. Haw presented the Performance Guarantee Ordinance. She expressed the proposed text amendment is common for many municipalities that provides protection with new development projects. The amendment provides a financial guarantee that projects will be completed as approved by the Planning Commission and the Township Board of Trustees. Ms. Haw also explained that the Planning Commission held the required public hearing on October 19 in reference to the Performance Guarantee with no comments.

Moved by Treasurer Doroshewitz and supported by Trustee Monaghan to adopt Resolution #2022-11-15-73, authorizing the text amendment to Zoning Ordinance No. 99, establishing Section 30:11: Performance Guarantee, as recommend.

Roll Call Vote.

All Ayes of Those Present

**G. PUBLIC COMMENT (*Limited to 3 Minutes*)**

There were no public comments.

**H. BOARD COMMENTS**

- Trustee Buckley expressed kudos to Chief Knittel for taking quick action on an incident that occurred in the parking lot after the last meeting. She also thanked everyone that came out to the Veterans' Celebration.
- Trustee Stewart indicated he is thankful for Officer Ripp for monitoring the speed in the area where he previously was involved in an accident and all over the Township.
- Treasurer Doroshewitz shared that the Clerk had a well ran election process. He also shared that tax collections are going well. He has collected approximately 99% of the taxes. Taxes can be paid online or in the office. If taxes are not paid there is a 1% penalty added until by February 14<sup>th</sup>. There is a 3% penalty at in February.



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- Clerk Vorva indicated he had a successful election attributed to the staff. He gave accolades to the two internships on their great work performance. It was also shared that 8994 absentee ballots were turned. All ballot counts balanced. He thanked Chief Knittel for the police support. Clerk Vorva shared that there was an incident where a worker was removed from a precinct. There was another incident with the previous Clerk in that she took the ballot and secrecy sleeve and jammed it into the tabulator to cause harm to the voting equipment in response to being prepared to her coming to spoil her ballot as she does with every election. The Deputy Clerk tried to prevent the new Chair from having an incident.
- Trustee Monaghan thanked Chief Knittel for his protection. She thanked Jerry for a great job on completing a successful election. She thanked the Veterans and expressed her appreciation for their service.
- Supervisor Heise indicated the next Board of Trustees meeting will take place on December 13<sup>th</sup>. The Plymouth Exchange Project will be presented along with renewal of the Plymouth/ Canton Little League contract, and renewal of the Cross-Connection contract. He indicated the Plymouth Township Police Accreditation will also be shared. Supervisor Heise wished everyone a Happy Thanksgiving.

**A. ADJOURNMENT**

Moved by Clerk Vorva and supported by Trustee Monaghan to adjourn the Regular Meeting of the Board of Trustees on November 15, 2022, at 7:41 p.m.  
All Ayes.

  
**Jerry Vorva, Clerk**

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks' notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800649-3777 (Michigan Relay Services)